



# Bethune-Cookman University

## GRADUATION APPLICATION

PLEASE PRINT CLEARLY      DUE DATES: FALL: MAY 1    SPRING: NOV 15

### STUDENT INFORMATION

**NAME:** \_\_\_\_\_ **B-CU ID#:** \_\_\_\_\_

(NOTE: The name listed on your official transcript at the university will be the name listed on your diploma unless noted below under "DIPLOMA INFORMATION.")

Indicate your **Residing Address**. University will send your diploma to this address. Diplomas will be mailed after commencement **IF** you are unable to attend the service. If the address is not in the continental U.S.A. there will be an extra charge for mailing. **ANY returned diplomas will be charged a remailing fee.** If no address is indicated on this form, your diploma will be mailed to the **LEGAL HOME PERMANENT ADDRESS** listed with the University.

**ADDRESS:** \_\_\_\_\_ **CITY/STATE/ZIP** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

### DIPLOMA INFORMATION

**TERM AND YEAR OF GRADUATION:** FALL: 20 \_\_\_\_ SPRING: 20 \_\_\_\_ SUMMER: 20 \_\_\_\_

Application only good for the term indicated.

**DID YOU APPLY TO GRADUATE IN THE PREVIOUS TERM?** YES \_\_\_\_\_ NO \_\_\_\_\_

**DEGREE NAME:** \_\_\_\_\_ **MAJOR:** \_\_\_\_\_

**CONCENTRATION:** \_\_\_\_\_

**MINOR:** \_\_\_\_\_

**DO YOU WANT YOUR NAME TO APPEAR IN THE COMMENCEMENT PROGRAM?** YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE PRINT YOUR NAME BELOW EXACTLY AS YOU WANT IT TO APPEAR ON YOUR DIPLOMA

\_\_\_\_\_

### REQUIREMENTS

- A student cannot graduate with an incomplete grade ("I") in ANY course or an ("D") grade in his/her major course of study. All grades (including transfer grades) must be in by the posted deadline.
- **All students must complete Loan Exit Counseling for Graduation before you can receive your diploma.** Go to [www.studentloans.gov](http://www.studentloans.gov) to complete the counseling. Fall graduates can complete the counseling after Oct 1; Spring graduates can complete the counseling after Mar 1.
- A new Graduation Application must be submitted if you DO NOT graduate in the term for you have specified on this form.
- A student must satisfy ALL ACADEMIC, FINANCIAL (including your graduation fee), and FINANCIAL AID requirements before he/she can receive a diploma and a final transcript with degree conferral date.

PLEASE INCLUDE A COPY OF THE VERTICAL CURRICULUM USED AS A GUIDE TO MEET REQUIREMENTS  
REVERSE SIDE OF FORM TO BE COMPLETED IN CONSULTATION WITH YOUR SUCCESS COACH

## COURSE REQUIREMENTS



This student is deemed eligible to graduate under the vertical curriculum of the \_\_\_\_\_ catalog.  
Year

Students submitting graduation applications should be at least 2<sup>nd</sup> semester Juniors or Seniors.

**List ALL remaining course requirements; include courses to be transferred in, courses currently enrolled, courses to be taken, etc.**

**SEMESTER: ( ) FALL ( ) SPRING ( ) SUMMER ( ) CURRENT SEMESTER**

Course Number	Course Title	Transient Course Y/N	G=Gen Ed Course E= Elective Course M=Major Course

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**Student:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Faculty Advisor:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Major Chairperson:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Major Dean:** \_\_\_\_\_

**Date:** \_\_\_\_\_