Bethune-Cookman University

Fall 2019

Faculty and Staff Institute

Guidebook

August 12 - 16, 2019
Dr. E. LaBrent Chrite

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BJ Moore Center for Faculty Innovation

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“Refining the Mission for a Predictable Future: Student-Centered Faculty-Driven”

Faculty and Staff Opening Institute, Fall Semester 2019

Monday, August 12, 2019

Mary McLeod Bethune Performing Arts Center

8:00 a.m. – 12:00 noon General Session

Dr. Helena Mariella-Walrond
Senior Vice President for Academic Affairs and Provost
~Presiding~

8:00 a.m. – 9:00 a.m.
Registration and Continental Breakfast

9:00 a.m. – 9:05 a.m.
Welcome and Opening Remarks
Dr. Helena Walrond, Provost

9:05 a.m. – 9:10 a.m.
Morning Inspiration and Invocation
Rev. Kenya Lovell, University Chaplain

9:10 a.m. – 9:20 a.m.
Greetings
Dr. Joanna Showell, President, Faculty Senate
Kathy Reeves, President, Staff Association
Ms. Jerykah Thomas, President, SGA

9:20 a.m. – 9:40 a.m.
The State of Academic Affairs
Dr. Helena Walrond, Provost

9:40 a.m. – 9:50 a.m.
Update from Fiscal Affairs
Mr. John Pittman,
Vice President for Finance/CFO

9:50 a.m. – 10:00 a.m.
Update on SACSCOC Probation Status
Dr. Narendra Patel,
Senior Advisor to the President for Accreditation, Quality Control, Compliance and Institutional Effectiveness/SACSCOC Accreditation Liaison

10:00 a.m. – 10:15 a.m.
Break

10:15 a.m. – 10:45 a.m.
State of the University
Dr. E. LaBrent Chrite, President

10:45 a.m. – 11:15 a.m.
Question & Answer

11:15 a.m. - 11:20 a.m.
Announcements

11:20 a.m.
Benediction
Reverend Dr. David Allen,
Assistant Dean, School of Religion
Day at a Glance
Tuesday, August 13, 2019

8:00 a.m. - 9:00 a.m.
1. Cross-Discipline Socioscientific Issues and Perspective Taking, Dr. Hector Torres & Dr. Dana Zeidler
   BJ Moore Center for Faculty Innovation - Training Room
2. Cultural Competency from the Student Perspective, Dr. Headley J. White
   BJ Moore Center for Faculty Innovation - Conference Room

9:10 a.m. - 10:10 a.m.
1. Seizure First Aid Training, Mrs. Thometta Cozart & Dr. Steven Owens
   Center for Civic Engagement - President's Banquet Room
2. From LIVETEXT/WATERMARKS
   Dr. Jo-Ann Halloran
   BJ Moore Center for Faculty Innovation - Training Room

10:20 a.m. - 11:20 a.m.
1. Understanding FERPA, Mrs. Valencia Gallon-Stubbs, Esquire
   Center for Civic Engagement - Graduate Seminar Room
2. Internationalizing the Classroom Through Virtual Exchange, Dr. Dorcas McCoy
   BJ Moore Center for Faculty Innovation - Training Room

11:30 a.m. - 12:30 p.m.
1. Teaching Interfaith Understanding Across the Curriculum, Dr. Alice Wood
   BJ Moore Center for Faculty Innovation - Conference Room
2. Enhanced Online Discussions: Strategies for Faculty-Student Interaction Using Canvas
   Dr. Michael Humphreys
   BJ Moore Center for Faculty Innovation - Training Room

12:30 p.m. - 1:30 p.m.
LUNCH ON YOUR OWN

1:30 p.m. - 2:30 p.m.
1. Improving Students' Research and Critical Thinking Skills
   Mrs. Laura Quatrella & Dr. Clarissa West White
   Carl S. Swisher Library - Instructional Training Lab
2. What Beginning Teachers Need to Know (College of Education ONLY), Mr. Christon Lee
   Center for Civic Engagement - Graduate Seminar Room

2:40 p.m. - 3:40 p.m.
1. Budgeting and Requisitions, Mr. John Pittman, Mr. Alson Been & Ms. Lillie Wiggins
   BJ Moore Center for Faculty Innovation - Training Room
2. Technology in the Classroom (College of Education ONLY), Mrs. Valdrena Yisrael
   Center for Civic Engagement - Graduate Seminar Room

3:50 p.m. - 4:50 p.m.
1. Budgeting and Requisitions, Mr. John Pittman, Mr. Alson Been & Ms. Lillie Wiggins
   BJ Moore Center for Faculty Innovation - Training Room
2. Unpacking the Standards (College of Education ONLY), Dr. Tracia Culver
   Center for Civic Engagement - Graduate Seminar Room
Day at a Glance
Wednesday, August 14, 2019

8:30 a.m. - 10:00 a.m.
1. Bricks, Clicks & Teacher Tricks to Engage Gen. Z, Dr. James May
   Center for Civic Engagement - President's Banquet Room
2. Moving Beyond the Boxes II: Teaching Students How to Think Interdisciplinary in Program and Practice, Dr. Michael A. Reiter
   BJ Moore Center for Faculty Innovation - Conference Room

10:30 a.m. - 12:00 noon
1. Promoting Student Success: Student Affairs Expanding and Extending the Classroom & Creating Integrated Learning and Life Experiences, Dr. Earnest Fingers
   BJ Moore Center for Faculty Innovation - Training Room
2. It's Not the App, Its the Application: Understanding the Power of Pedagogy Before Technology
   Dr. James May
   Center for Civic Engagement - President's Banquet Room

12:00 noon - 1:00 p.m.
LUNCH ON YOUR OWN

1:30 p.m. - 3:00 p.m.
1. Promoting Your Work - How to Hack Sharing Your Story
   Vice President Agai Jones, Ms. Joy Jones & Ms. Ursula James
   BJ Moore Center for Faculty Innovation - Training Room
2. Faculty Senate Orientation, Dr. Joanna Showell
   Center for Civic Engagement President's Banquet Room

3:30 p.m. - 5:00 p.m.
1. Promoting Your Work - How to Hack Sharing Your Story
   Vice President Agai Jones, Ms. Joy Jones & Ms. Ursula James
   BJ Moore Center for Faculty Innovation - Training Room
2. Socioscientific Augmentation Development on Student Academic Success
   Dr. Hector Torres, Dr. Raphael Isokephi & Dr. Claudette McFadden
   BJ Moore Center for Faculty Innovation - Training Room

8:00 a.m. - 5:00 p.m.
Mental Health First Aid Training
(Participants only need to attend one full-day session for certification.)
Dr. Susan Salahshor PA-C, DFAAPA
Center for Civic Engagement - Graduate Seminar Room
(Lunch Included)
Day at a Glance
Thursday, August 15, 2019

8:00 a.m. - 9:00 a.m.
1. B-CU/NSF Robert Noyce Program
   Dr. Masood Poorandi, Dr. Hector Torres, Dr. Allen Pelley & Ms. Lawana Walden
   BJ Moore Center for Faculty Innovation - Training Room
2. How to Stay Healthy in Academia: Wellness at the Worksite, Dr. Diana Lee
   BJ Moore Center for Faculty Innovation - Conference Room

9:10 a.m. - 10:10 a.m.
1. Teaching College Students How to Code Switch in Academia, Mrs. Letecia Guice
   BJ Moore Center for Faculty Innovation - Training Room
2. Grading Papers Suck: How to Develop Assignments Professors Actually Want to Read
   Dr. Rondrea D. Mathis
   BJ Moore Center for Faculty Innovation - Conference Room

10:20 a.m. - 11:20 a.m.
1. Understanding FERPA, Mrs. Valencia Gallon-Stubbs, Esquire
   BJ Moore Center for Faculty Innovation - Conference Room
2. Internationalizing the Classroom Through Virtual Exchange, Dr. Dorcas McCoy
   BJ Moore Center for Faculty Innovation - Training Room

11:30 a.m. - 12:30 p.m.
1. Building Relationships for Success Between Faculty and Millennials
   Mrs. Latoya Newell-Burke, Esquire & Dr. Vivian Jones
   BJ Moore Center for Faculty Innovation - Training Room
2. Flipped Classroom Design: Increasing Engagement and Student Success
   Dr. Shirma Ramroop & Dr. Danyell Wilson-Howard
   BJ Moore Center for Faculty Innovation - Conference Room

12:30 p.m. - 1:30 p.m.
LUNCH ON YOUR OWN

8:00 a.m. - 5:00 p.m.
Mental Health First Aid Training
(Participants only need to attend one full-day session for certification.)
   Dr. Susan Salahshor, PA-C, DFAAPA
   Ms. Monica Albertie, MHA

* Option A: Center for Civic Engagement - Graduate Seminar Room
* Option B: Center for Civic Engagement - President’s Banquet Room

(Lunch Included)
Day at a Glance  
Friday, August 16, 2019

8:00 a.m. - 9:00 a.m.  
Continental Breakfast  
(New Faculty Orientation ONLY)  
BJ Moore Center for Faculty Innovation

9:00 a.m. - 12:00 noon  
New Faculty Orientation  
BJ Moore Center for Faculty Innovation

12:30 p.m. - 1:30 p.m.  
LUNCH & FOUNDATION TOUR

3:00 p.m.  
Virtual Closing Plenary Session  
Dr. Camesha Whittaker-Manzueta  
Zoom Digital Conference Software  
Join Meeting Online, From Your Mobile Device or on the Zoom Application  
Meeting ID: 846-785-7165  
https://zoom.us/j/8467857165
Workshop Descriptions

Cross-Discipline Socioscientific Issues and Perspective Taking
Presenters: Dr. Dana L. Zeidler, University of South Florida (Tampa, FL) & Dr. Hector Torres, B-CU
The Socioscientific Issues (SSI) framework draws on cross-discipline knowledge and has proven to be effective at providing educators with a conceptual understanding of engaging students in authentic inquiry. In this session, presenters will provide an overview of SSI and raise questions engaging participants in issues that cut across discipline-specific boundaries.

Cultural Competency from the Student Perspective
Presenter: Dr. Headley J. White, B-CU
We live in a rich multicultural society and being faculty at an HBCU affords us an opportunity to engage in a cultural microcosm that is rarely experienced by the "dominant society". There are issues that are faced by our students that need a deft hand to navigate them through their matriculation at Bethune-Cookman University. This presentation seeks to use Cultural Competency training to better prepare the faculty to deal with our students and their myriad of subcultures.

Seizure First Aid Training
Presenters: Dr. Steven Owens, Epilepsy Foundation (Landover, MD) & Mrs. Thometta Cozart, B-CU
About 1 out of 10 people may have a seizure during his or her lifetime. That means seizures are common, and one day you might need to help someone during or after a seizure. Learn what you can do to keep that person safe until the seizure stops by itself. Epilepsy Foundation Vice-President of Programs and Services, Steven Owens, MD, MPH, MS and BCU Public Health Assistant Professor Thometta Cozart, MPH, MS, CHES, CPH will offer an hour Seizure First Aid Training to ensure B-CU faculty and staff know how to support individuals living with epilepsy.

Improving Students’ Research and Critical Thinking Skills
Presenters: Dr. Clarissa West-White, B-CU & Mrs. Laura Quatrella, B-CU
Learn how you can help your students understand the importance of information literacy and how the library’s new resource, Credo Instruct, can help save time in the classroom and impart fundamental skills to your students. The Credo Instruct Modules provide high-quality, standards-aligned instructional materials on information literacy and critical thinking skills. The Modules are ideal for supplementing and supporting your classroom instruction, online teaching, or student remediation needs.

Understanding FERPA
Presenter: Mrs. Valencia Gallon-Stubbs, Esquire, B-CU
This workshop is designed for all Bethune-Cookman University employees, whether you have an understanding of the Family Educational Rights Privacy Act (FERPA) or are interested in becoming familiar with the basics of FERPA, and how you and your department can ensure compliance with this federal regulation. This training session is designed to familiarize, enhance and reinforce your knowledge regarding the privacy of student information under FERPA. The University’s receipt of Federal Funds is conditioned upon its compliance with FERPA regulations. University staff, faculty, and administrators are to act as the “gatekeeper” in the protection of student privacy. The topics to be covered during this training will include: overview of FERPA, consensual and non-consensual disclosure of student information, students’ rights under FERPA, parents’ rights related to FERPA, legal exceptions to disclosure of information under FERPA, and tips for preventing FERPA violations. At the completion of the workshop, participants will have gained additional knowledge on FERPA regulations, and become more confident in handling matters related to private student information.

Internationalizing the Classroom Through Virtual Exchange
Presenter: Dr. Doreas McCoy, B-CU
Participants will learn ways to connect with faculty and students around the world through virtual exchange. The facilitator will discuss her recent trips to the mainland China, Hong Kong and the Dominican Republic and how through the Collaborative International Teaching Network (CITN), she is able to bridge world travel experiences to the classroom. By interacting online with peers in other regions of the world and by collaborating in projects, students develop broader perspectives on global issues and acquire important global and digital skills.

Teaching Interfaith Understanding Across the Curriculum
Presenter: Dr. Alice Wood, B-CU
Interfaith understanding and religious literacy equips students with important information about religious traditions as well as the practical implications of that information for all professions and disciplines. This workshop will introduce relevant considerations of religious diversity for students in courses across the curriculum and give faculty skills for introducing this topic in courses of all disciplines. Also, this workshop will address issues of student anxiety and resistance to learning about other religions as well as issues of religious diversity in the workplace and professional settings.
Workshop Descriptions

**Socioscientific Augmentation Development on Student Academic Success**
**Presenters:** Dr. Hector Torres, B-CU  
Dr. Raphael Isokpehi, B-CU  
Dr. Claudette McFadden, B-CU

To examine the effects of socioscientific argumentation learning and development on student success in STEM, one could propose a structure of intervention around a content knowledge such as units of biology and/or environmental science courses focusing on socioscientific issues. There are societal challenges that can be classified as socio-scientific issues (SSI). This workshop will delve into all of the aforementioned.

**From LIVETEXT/WATERMARKS**
**Presenter:** Dr. Jo-Ann Halloran, B-CU

LiveText by Watermark is a leading provider of campus-wide solutions for strategic planning, assessment and institutional effectiveness. LiveText is an assessment system which is used by many institutions. As a faculty, student or staff, how you use LiveText depends on what B-CU asks you to do. LiveText allows for the development of multiple, customized professional and personal portfolios.

**What Beginning Teachers Need to Know (College of Education ONLY)**
**Presenter:** Mr. Christon Lee, Robert H. Jenkins Middle School (Palatka, FL)

Newly minted educators armed with a degree and state certification to teach in the K-12 system in the State of Florida are often overwhelmed with processes and policies presented to them during their first year in the classroom. This workshop will equip professors in the College of Education with the tools to better prepare their students for their first year of teaching.

**Budgeting and Requisitions**
**Presenters:** Vice President John Pittman, B-CU  
Ms. Lillie Wiggins, B-CU  
Mr. Alson Been, B-CU

The purpose of this workshop is to provide an overview of the university’s budget along with how the requisition and budgeting process should flow on the departmental level. This will be helpful to new faculty and staff to familiarize themselves with the process. In addition, it would be helpful for current faculty and staff to be made aware of changes to the process. This workshop should provide a better understanding of what needs to be done in order for the university to function within our means.

**Technology in the Classroom (College of Education ONLY)**
**Presenter(s):** Mrs. Valdrena Yisrael, Volusia County School Board, (Daytona Beach, FL)

Teaching with technology can deepen student learning by supporting instructional objectives. Selecting the “best” tech tools can be challenging with the vast number of tools available. In this workshop, participants will be introduced to technology tools that are currently being integrated in classrooms throughout Volusia County Schools. We will briefly explore how they aid in deepening student understanding of academic concepts and subject matter.

**Unpacking the Standards (College of Education ONLY)**
**Presenter:** Dr. Tracia Culver, Atlantic High School (Port Orange, FL)

The Bureau of Standards and Instructional Support in the Florida Department of Education is responsible for setting standards for every subject area and grade level within the state. This workshop will help faculty within the College of Education unpack the standards as they’re evolving. This will, in turn, help faculty prepare future educators to face the rigor of meeting Florida’s high academic standards.

**Bricks, Clicks & Teacher Tricks to Engage Gen. Z**
**Presenter:** Dr. James May, Valencia College (Orlando, FL)

Who is Generation Z? Why should I care? Come join Dr. James May as he opens a few doors to the adjacent possibilities within your classroom. Bring your own device and be ready to experience some new strategies for engaging today’s students, strategies that incorporate fun theory, brain science, behavioral economics and more. Learn Bricks and Clicks to help better engage students, create new learning opportunities, and redeploy the best of our teaching past with the ever-changing teaching technologies of our future.
Workshop Descriptions

Moving Beyond the Boxes II: Teaching Students How to Think Interdisciplinary in Program and Practice
Presenter: Dr. Michael A. Reiter, B-CU
In “Moving Beyond the Boxes: Developing Interdisciplinary or Higher-Order Courses, Programs, and Research”, we learned about the importance of ID+ approaches, a basic ID+ method for class design, and some of the pitfalls in implementing ID+ methods in an academic setting. In this sequel, we will examine ID+ designs applicable to different program levels, and you will get the opportunity to use some of these skills by participating in the development of an ID+ course, to be offered at this university, that will introduce students to thinking about and integrating information beyond the boundaries of their majors.

Promoting Student Success: Student Affairs Expanding and Extending the Classroom & Creating Integrated Learning and Life Experiences
Presenter: Dr. Earnest Fingers, B-CU
This proposed workshop approaches the responsibility of educating and developing college students as a shared interest that engages all units and departments, along with every faculty and staff person. At B-CU Student Affairs (Student Life and Activities) aims to create a refined level of problem solvers who are creative and critical thinkers who value diversity. This branch of Student Affairs will introduce and display to participants an overview of: 1) B-CU student life and activities; 2) B-CU Student Life initiatives locked in on tracking and improving academic performance; 3) How specific activities can be linked to majors; and 4) How calculated collaboration, communication and cooperation between Academic and Student Affairs can ultimately enhance student engagement and academic achievement.

It's Not the App, It's the Application: Understanding the Power of Pedagogy Before Technology
Presenter: Dr. James May, Valencia College (Orlando, FL)
Teaching Technologies provide powerful ways to engage students, inform individual and group work, differentiate instruction, and enhance learning. However, before you try that next designer APP, you might want to remember “It's not the APP, it's the Application!” Come join Dr. James May, Faculty Fellow for Innovation and Technology at Valencia College, for a hands-on, interactive session discussing FREE 21stCentury teaching technologies and the Power Pedagogies that underscore their use.

Promoting Your Work - How to Hack Sharing Your Story
Presenters: Vice President Agai Jones, B-CU
Ms. Joy Jones, B-CU
Ms. Ursula James, B-CU
You do exceptional work! Your work inspires and it makes a difference. It fulfills you and changes the trajectory of the students and the communities you reach. Unfortunately, outside of those groups, few people know about all of the positive impact that your efforts usher into the world. With the advent of social media, the academic axiom “Publish or Perish” has taken on a new meaning. As an educator / practitioner committed to driving social change through your work, how do you magnify your impact to create momentum? How do you extend your influence beyond the immediate reach of your voice? This workshop lays the foundations for you to access tools, strategies and tactics for spreading the good news about the impact of your activities. We will explore practical methods for externalizing your work through personal narratives, digital content, social media and more. Please join us!

Faculty Senate Orientation
Presenter: Dr. Joanna Showell, B-CU
This is a “New Day, a New Climate”. All faculty are invited to the 2019-2020 Faculty Senate presentation highlighting and inspiring a new direction to look to the future of our great Bethune-Cookman University! We are creating a new organizational climate and culture for the 2019-2021 academic years. We anticipate Dr. Chrite’s address to Bethune-Cookman University’s faculty during our session. Additional invited guest speakers will share best practices for ensuring a successful Faculty Senate! Join us as we highlight the critical goals developed at the Spring 2019 pre-strategic planning workshop! Our Faculty Senate embraces moving faculty to the next level. All University faculty senators and faculty are expected to attend!!

Enhanced Online Discussions: Strategies for Faculty-Student Interaction Using Canvas
Presenter(s): Dr. Michael Humphreys
This workshop will present and explores strategies for enhancing faculty - student interaction when using online discussion tools in Canvas. The design of online questions will be considered along with discussion protocols that increase interaction. Methods for ensuring in-depth discussions will be reviewed. Finally, the use of the video recording tool in Canvas will be addressed.
Workshop Descriptions

B-CU/NSF Robert Noyce Program
Presenters: Dr. Masood Poorandi, B-CU
Ms. Lawana Walden, B-CU &
Dr. Allen Pelley, B-CU
Dr. Hector Torres, B-CU

The Robert Noyce Project at B-CU will award a two-year scholarship to 20-25 STEM students who demonstrate commitment to become teachers of mathematics. To stimulate early interest of first- and second-year STEM students in K-12 teaching careers, 40 internships will be awarded to B-CU STEM students during the program. This presentation will give an overview of the program and ways you can get involved.

How to Stay Healthy in Academia: Wellness at the Worksite
Presenter: Dr. Diana Lee, B-CU

This workshop will address the benefits and challenges of working in an ever-changing environment and how to incorporate a holistic approach to healthier practices that are not only attainable but sustainable.

Teaching College Students How to Code Switch in Academia
Presenter: Mrs. Letecia Guice, B-CU

In 1996, in Oakland, California's public school system, African American English Vernacular (AAEV) had been declared a language of its own. Because of mass amounts of criticism, it was reaffirmed that students would be taught both AAEV and Standard English (Baron, 2000). Nevertheless, as students attempted to learn both Standard English and utilize their home dialect, researchers found that African American freshmen employed code switching methods as they wrote essays and research papers (Jones, 2000). In this workshop, participants will identify the methodology teachers utilized in the classroom to teach college students how to code switch.

Grading Papers Sucks: How to Develop Assignments Professors Actually Want to Read
Presenter: Dr. Rondrea D. Mathis, B-CU

In this presentation, the clinician will discuss the process of how she modified her syllabus and course content to create innovative, intriguing assignments students want to complete. This workshop will help participants explore ways to get away from the academic drudgery of essays, exams, quizzes, and journals.

Building Relationships for Success Between Faculty and Millennials
Presenter: Mrs. Latoya Newell-Burke, Esquire
Dr. Vivian Jones, B-CU

This workshop will allow for facilitation and discussion with faculty to help foster better personal and academic relationships with college students. Faculty will be introduced to TED Talks, as well as B-CU students’ personal videos, along with a power point presentation to facilitate round table discussion on growing and strengthening their relationships with students to promote academic success and discuss ways to overcome barriers that may hinder these relationships.

Flipped Classroom Design: Increasing Engagement and Student Success
Presenters: Dr. Shirma Ramroop, B-CU
Dr. Danyell Wilson-Howard, B-CU

Want to improve your classroom engagement and student pass rate? In this workshop, participants will be exposed to strategies to promote student-centered and engaged learning. In addition, participants will receive practical application for both small and large classroom sizes.

Mental Health First Aid
Presenters: Dr. Susan Salahshor, PA-C, DFAAPA, Florida State University (Tallahassee, FL) & Ms. Monica Albertie, MHA, Mayo Clinic (Jacksonville, FL)

“Mental Health First Aid is an 8-hour course that teaches you how to help someone who is developing a mental health problem or experiencing a mental health crisis... In the Mental Health First Aid course, [participants will] learn risk factors and warning signs for mental health and addiction concerns, strategies for how to help someone in both crisis and non-crisis situations, and where to turn for help.” (Mental Health First Aid, 2019)
The Palmetto Mortuary, Inc., is proud to be a sponsor for the printed guidebook for the Fall 2019 Faculty & Staff Institute.

Let's Go Wildcats!

The Palmetto Mortuary, Inc.
1122 Morrison Drive,
Charleston, South Carolina 29403
(843) 727-1230
www.palmettomortuary.com

Mr. Benjamin Singleton, President
Mr. Israel Borderick, Vice President
Mr. Ra'Shon Young, Office Manager